



Per Scholas Donor Privacy Policy

This privacy policy is designed to explain our practices for collecting, disclosing and protecting the personal information of our donors received through our website, the phone, email, mail and any other medium. Per Scholas is committed to protecting the privacy of our supporters and does not collect information about you, other than as described below. By submitting information to this privacy policy is designed to explain our practices for collecting, disclosing and protecting the personal information of our donors received through our website, the phone, email, mail and any other medium. Per Scholas is committed to protecting the privacy of our supporters and does not collect information about you, other than as described below. By submitting information to Per Scholas or to any of its staff, you consent to the terms and conditions of this policy.

What constitutes personal information?

“Donor personal information” is any information that identifies donors—such as their names, addresses, telephone numbers and email addresses.

Per Scholas collects donor information in the following ways:

- Per Scholas may collect donors’ names, mailing addresses and email addresses in response to inquiries from donors submitted on the website, in person, by phone or email.
- Per Scholas may collect donors’ names, mailing addresses, email addresses and other contact information if they register for an event Per Scholas organizes.
- Per Scholas may collect donors’ names, email addresses, telephone numbers, information and billing addresses when donors make a contribution on the Per Scholas website, over the phone or by mailing in a check.

Per Scholas uses donor information in the following ways:

- Per Scholas may use donor personal information to analyze overall giving patterns, make more accurate budget projections, understand donors’ interests in our mission, and update donors on the organization’s plans and activities. This information is shared on a confidential and need-to-know basis with staff, board members, volunteers and consultants of Per Scholas.
- Per Scholas will use donor personal information, when necessary, to comply with the law (such as Internal Revenue Service requirements), when acting in good-faith belief that such action is necessary to conform to the requirements of



the law or to comply with legal processes required of Per Scholas. Per Scholas may also use donor personal information to protect and defend Per Scholas' rights.

- Per Scholas may use donor personal information to act in urgent circumstances such as a security or medical emergency during donors' international travel with Per Scholas—in order to protect the personal safety of the donors and others.
- Per Scholas will use donor personal information to protect against potential fraud. For example, Per Scholas may verify with third parties the information collected in the course of processing a gift, event registration or other donation. If a donor uses a credit or debit card on the Per Scholas website, Per Scholas may use card authorization and fraud screening services to verify that the card information and address matches the information that was supplied to Per Scholas and that the card being used has not been reported lost or stolen.

Sharing of Your Personal Information and Protecting Your Privacy

Per Scholas will never rent, trade or sell donors' e-mail addresses with any other organization. Per Scholas may on occasion share donors' names and mailing addresses with its service providers (such as those who provide donor research services or mailing services). Per Scholas will not send mailings to Per Scholas donors on behalf Except as described in this policy, Per Scholas does not otherwise disclose donor personal information to any third parties.

Donors have the right to remain anonymous. All requests for anonymity will be strictly honored. Donors have the right, upon request, to promptly review any donor personal information that Per Scholas has collected about them.

Opt-Out

If donors prefer that their names and mailing addresses not be shared with other organizations, they should send Per Scholas an opt-out request via e-mail to development@perscholas.org

. (Donors cannot opt out of sharing their name and mailing address with Per Scholas' service providers.) Donors, both online and off-line, may opt-out of specific or all correspondence with Per Scholas at any time by contacting Per Scholas at development@perscholas.org, or sending a letter to the address below.

Revision of This Policy

Per Scholas reserves the right to change this Donor Privacy Policy from time to time, without advance notice. Accordingly, we recommend that you check for updates to this Privacy Policy on an on-going basis. If we make any significant changes in the way we



use your personal information, we will alert you by posting a prominent notice on our site.

Contact Us

If you have any questions about this Donor Privacy Policy, please contact:

Per Scholas
804 E 138th St Bronx,
New York, NY
10454
Phone: (718) 991-8400
Email: development@perscholas.org